## **Mobile Phone Policy**



## Rationale

Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost, stolen or damaged and must therefore be effectively managed.

## **Aims**

• To utilise the benefits of mobile phones or digital devices whilst managing the problems they can potentially cause.

## **Implementation**

- Teachers in charge of all excursions and trips involving students must ensure that a mobile phone or similar appropriate communications device accompanies each trip and remains in their possession during the time off-campus
- Staff will ensure that their personal mobile phones are on silent whilst teaching unless given permission from the Principal.
- Mobile phones are not to be used for private calls during teaching time, with the exception that staff
  are permitted to contact families or loved ones during overnight excursions or if an excursion is
  returning late.
- Staff will be kept informed of Department of Education and Training information relating to health effects of using mobile phones.
- Students who bring a mobile phone or digital device to school do so at their parent's discretion and are to take full responsibility for the device. Students are expected to have such devices in their bag on silent from 9:00 3:30 and are not to remove them from their bags until outside of school hours.
- The school does not except responsibility for lost, stolen or damaged student mobile phones or technological devices

.